

MAINTENANCE REQUEST

Property Address:															
Work Order:															
Urgency: _____ or Date: _____ Emergency: _____	Tenant Contact Info: Name: _____ Phone: _____														
This Section to be Completed by Parallel Companies															
Work Performed:															
<table style="width: 100%; border-collapse: collapse;"><thead><tr><th style="text-align: left; width: 70%;">Materials Purchased: Item(s):</th><th style="text-align: left; width: 30%;">Amount</th></tr></thead><tbody><tr><td>_____</td><td>\$ _____</td></tr><tr><td>_____</td><td>\$ _____</td></tr><tr><td>_____</td><td>\$ _____</td></tr><tr><td>_____</td><td>\$ _____</td></tr><tr><td>_____</td><td>\$ _____</td></tr><tr><td>_____</td><td>\$ _____</td></tr></tbody></table>		Materials Purchased: Item(s):	Amount	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____	_____	\$ _____
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<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="padding: 5px;">Total Hours:</td></tr><tr><td style="padding: 5px;">Total Materials:</td></tr><tr><td style="padding: 5px;">TOTAL DUE:</td></tr></table>		Total Hours:	Total Materials:	TOTAL DUE:											
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